

**SRSSOA Board Meeting Minutes**  
**December 6, 2022 at 1:00 p.m.**  
**Location: Sunset grill**

1. Roll call – Establish a quorum (Adolf Zubia, Glen Benefield, Cathy Short present) (Absent Donnell Bell)
2. Approval of minutes from Annual meeting – held November 3, 2022. (No action taken on this item)
3. Report from board members:
  - a. President
    - i. Asked for the status on the branches pick up just east of Roadrunner off of Golf Club Rd. Glen will check with Extreme Landscaping on this item.
    - ii. Letter to non-compliant residences who disregarded specific direction and information. A letter was approved to be sent to the non-compliant resident and to also send a copy of the notarized letter to the Dona Ana County Clerks office.
  - b. Vice-President – No Report
  - c. Treasurer – No Report
  - d. Secretary – No Report

4. Old Business

- a. Election (due to no quorum at the Annual meeting) – The Board of Directors made the decision NOT to send out a ballot to our members. The election ballot would cost approximately \$500 which would include the returned ballots. The current executive board members are currently unopposed. The membership was asked for candidates during our annual meeting – no one volunteered. The membership was also asked to submit their candidacy by November 28<sup>th</sup>, 2022, if interested during our mailing just after the annual meeting. Sadly, no members were interested in the Executive Board positions. There was one member that submitted interest for a one-year term as a board member. See item 5 (a) below for specifics.

Since there were no other candidates for the Executive Board position, the current board will remain with the following terms. President Adolf Zubia, has a one-year term. Vice-President Glen Benefield, has a two-year term. Treasurer Cathy Short, has a two-year term and Secretary Donnell Bell has a three-year term.

The bylaws provision that was used to maintain our current members (with no opposition) in lieu of an election was:

- “6. Directors: The affairs of the association shall be managed by a Board of Directors as follows:  
c. Except as to vacancies provided by removal of Directors by Owners, vacancies in the Board of Directors occurring between annual meeting of Owners shall be filled by the remaining Directors.”

5. New Business

- a. Action was taken to consider appointing a new board member.

The board took formal action to unanimously approve Mr. Tad Talbot to the board as a (board member at large). Mr. Tad Talbot, 1935 Palm Canyon Drive, has volunteered to serve a one-year term on the board.

- b. The final 4-year contractual agreement with Extreme Landscaping was signed.
- c. The Board approved sending a letter to all residences regarding trash and recycling bins not being stored in an area hidden from view.

6. Roundtable

- a. Next board meeting: no meeting was set.

8. Meeting adjourned –

Submitted by Adolf Zubia in lieu of Donnell Bell

**Board members**

**President** – Adolf Zubia      **Vice-President** – Glen Benefield      **Secretary** – Donnell Bell      **Treasurer** – Cathy Short  
**Parliamentarian** – Vacant      **Landscaping Committee Chair** – Glen Benefield      **DRC/Compliance Committee**  
**At-Large member (1)** – Pres. Boulder      **At-Large member (2)** – Pres. Boulder at the Greens