

SRSSOA Board Meeting
September 10, 2019
Location: Morningstar Methodist Church

1. **Roll Call and Quorum:** President Adolf Zubia opened the meeting at 1:08 p.m., a quorum was established with the following members present: Donnell Bell, Treasurer and Acting Secretary, Glen Benefield, Landscaping Chair, Dennis Cherry, DRC/Compliance Committee Chair, Bob Grier, Vice-President, and Adolf Zubia, President.

Not present: Brett Hatley, At-Large Member

2. **Approval of Minutes:** President Adolf Zubia asked to approve the minutes from August 6, 2019. A motion was made and seconded. Board members present approved with no abstentions.
3. **Report from President:** The current board is deferring taking further action on major complaints until after the November 7th board election.
4. **Vice-President Report:** No report
5. **Treasurer:** Donnell Bell should meet with Charlene Leon of Ebbs Roberts Daw & Head Inc. to prepare/finalize a budget and prepare treasurer's report for the November general meeting.

Action Item: (Donnell Bell) Meet with Charlene Leon, determine place and time and report to the board who should attend.

6. **Secretary Report:** No report
7. **Old Business:**
 - a. Resignations of Board members Secretary Carol Kane and Gary Freeman were accepted.
 - b. Landscaping contract: The SRSSOA board agreed to submit a three-year agreement for approval by the full membership in November's annual meeting.

Action Item: Will recommend a three-year agreement with Extreme Landscaping for approval by the full membership at the annual November meeting.

Action Item: (Glen Benefield) will contact the City regarding the status and finalizing landscaping Island Maintenance.

c. Insurance status

- i. Board Property insurance. General insurance policy was mailed to SRSSOA on September 8. Adolf talked to Charlene and vendor about paying quarterly to fall in line with SRSSOA bylaws. SRSSO should expect a yearly bill on December 28. Yearly bill exceeds amount that can be approved by the board without full board approval.
- ii. **Action item:** Recommend full membership authorize full payment for property insurance.
- iii. Insurance policy for the Board (errors and omissions) has been paid for the year.

d. Website status

- i. Charlene has a copy of the agreement (not discussed in the meeting)
- ii. Donnell is in the process of reviewing content. She will check with Lisa of Tabby Cat Designs to ask if she can make the current map content more professional. Adolf has a city map that might be included. Board members stated current content is easier to follow.

Action Item: (Donnell Bell) Check with Lisa on updating existing maps on website.

Action Item: (Adolf Zubia) Check with City on big map.

e. Discussed the cleaning/sweeping of Golf Club Road

Action Item: (Adolf Zubia) Address exits signs

- ✱ Estimate on resurfacing or repaving mailbox completed with the exception of a pothole. Vendor Holguin Repaving has agreed to redo the pothole.

8. New Business:

- a. Official membership meeting next steps. General Meeting to take place November 7. Official member notification within 60 days and ten days before meeting. Presidents of Boulders and Boulders on the Green to be invited as ex officio non-voting members of the board.

Action Item: (Donnell) Talk to Charlene about determining proxies

- i. Charlene – mail out letter- and draft agenda
 - ii. Dry run needed. Board consensus yes.
- b. Audit. Discussion held on whether the board should recommend a full financial audit. The Board has faith in current accounting firm, they handle all financial transactions and the board members do not ever have access to the funds of the HOA. The audit may cost from \$8,000 to \$12,000. The SRSSOA will make their recommendation to the full membership but will bring the issue before the November general meeting for their consideration.
- c. Further board action.
 - i. What action may be needed for November meeting?
 - 1. Board Property Insurance – Done and should be on schedule for yearly payment and full board decision.
 - 2. Landscaping (3-year agreement) – Proposed 3-year agreement has been reviewed by legal and ready for signatures if approved.
 - 3. Restriping of Mail box parking lot at Sedona Hills. A motion was made during the current meeting to re-stripe the parking lot of the second mailbox area located on Sonora Springs Blvd and Sedona Hills Pkwy. The work will be done by Holguin Repaving. The motion was passed seconded with no abstentions.

9. Roundtable: The next meeting of the SRSSOA board will take place at Morningstar Methodist Church at 1 p.m. on October 15, 2019. Dry run.

A motion was made to adjourn the meeting. Board members presented voted yes with no abstentions.

Respectfully submitted,

Donnell Bell
Acting Secretary